# BIA TRUST MORTGAGE
# DOCUMENTS CHECKLIST

| | COMPLETE | INCOMPLETE |
|---|---|---|
| **1. Mortgage ❒ or Deed of Trust ❒**<br>**Loan Type: Home Ownership/Equity ❒ [Complete items 1-8]**<br>**Non-Home Ownership/Equity ❒ [Complete all items 1-12]** | ❒ | ❒ |
| **2. Promissory Note and Security Agreement** | ❒ | ❒ |
| **3. Property Value** | ❒ | ❒ |
| **4. Evidence of Title** | ❒ | ❒ |
| **5. Lenders Loan Application** | ❒ | ❒ |
| **6. Credit Bureau Report on Borrower(s)** | ❒ | ❒ |
| **7. Income Verification** | ❒ | ❒ |
| **8. Legal Description, Tract Number, Lease Documents** | ❒ | ❒ |
| **9. Other Information** | ❒ | ❒ |
| **10.Balance sheet** | ❒ | ❒ |
| **11.Business Plan** | ❒ | ❒ |
| **12. Pro forma cash flow for one year** | ❒ | ❒ |

**Action Taken:_____Approved_____**
**Reviewed By:_____**
**Date: _____**
**Remarks:_____**