Please provide us with the following original documents, *if applicable*:

1. Promissory Note, including any amendments and modifications
2. Certificate of Title/Lien Document
3. Deed of Trust, if secured by real estate
4. Title Policy, if secured by real estate
5. Guarantor Agreements
6. Other Legal Document(s): _____________________________
7. System printout showing 1 year payment history and current principal balance

| LOAN NO. | _____________________________ |
| BORROWER | _____________________________ |
| CURRENT PRINCIPAL BALANCE | _____________________________ |
| ORIGINAL OR MODIFIED LOAN AMT | _____________________________ |
| MATURITY DATE | _____________________________ |

All applicable documentation should be forwarded to the following address:

CRM-8th Floor, Mail Stop 830
Federal Reserve Bank of San Francisco
101 Market Street
San Francisco, CA 94105