

Admissions, Accommodations and Fees

APPLICATION PROCESS AND ADMISSIONS

To be considered for NCDLS, your application must be approved and submitted by your supervisor or an appropriate bank officer. Enrollment is limited to 50 students and applications are accepted on a first-come, first-served basis; apply early to ensure space availability! *The NCDLS application, located on page 7, must be submitted with a check for the full amount of school tuition no later than June 21, 2002.* Applications will be accepted after June 21, however space cannot be guaranteed on a competitive/first come, first served basis.

Applicants should have a minimum of one year of experience in community development with a working knowledge of the basic tools of credit analysis. Final approval of your application rests solely with the NCDLS faculty.

GRADUATION

To graduate from NCDLS, you must attend all scheduled classroom/small group sessions and complete work as assigned. Graduates will receive a certificate of completion at the conclusion of the last session on Thursday, July 25.

LOCATION

The University of Southern California (USC) is an internationally recognized, independent university located in the University Park area of Los Angeles. It ranks in the top ten among private research universities in the United States in federal research and voluntary support. In addition, it is one of only four private research universities in the western United States elected to membership in the Association of American Universities, a group that represents the top one percent of the nation's accredited university and accounts for nearly two-thirds of all federally sponsored research.

USC's Lusk Center for Real Estate is a co-venture of the Marshall School of Business and the School of Policy, Planning and Development. The Center draws on the knowledge, scholarship and teaching skills of university faculty in a broad range of disciplines. Nearly 50 faculty members in such fields as finance, economics, law, demography, gerontology and urban policy and planning conduct research, teach classes and serve as faculty affiliates to the Center.

ACCOMMODATIONS

Students who opt for housing will have their own rooms at the Omni Los Angeles Hotel at 251 South Olive Street. Located in the heart of Los Angeles, the hotel captures the essence and spirit of the city by providing guests access to many of its cultural and business highlights. The hotel is just a few miles from the University of Southern California campus. Students who opt for housing will have reservations made for check-in on Saturday, July 20, and a late check-out on Thursday, July 25.

MEALS

Meals will be served buffet style in a room and courtyard adjacent to our classrooms. The buffet menus offer a wide selection at each meal, including a vegetarian entree. Three meals per day are included in the cost of admission. On Sunday, July 21, dinner will be the first meal provided. On Thursday, July 25, breakfast will be the last meal provided. Students are encouraged to dine together to promote networking and conversation.

ATTIRE

Appropriate dress for NCDLS is casual. Los Angeles weather in July is quite warm.

SCHOOL TUITION

Students opting for housing at the Omni Los Angeles Hotel will pay a tuition and housing fee of \$1,995. Students opting out of housing will pay tuition of \$1,795. The registration deadline is June 21, 2002. Tuition includes meals for the duration of the school, instruction, classroom materials and a certificate of completion. Please send a check payable to the Federal Reserve Bank of San Francisco, along with the NCDLS application to: Mary Malone, Protocol Coordinator, Federal Reserve Bank of San Francisco, 101 Market Street, MS 560, San Francisco, CA 94105.

Students will be notified of their acceptance to NCDLS by receipt of a registration packet that includes a detailed map of the USC Campus, driving instructions from the airport and any pre-class reading.

CANCELLATION POLICY

If space is full for NCDLS, a check for the full amount of tuition will be returned to you. *Refunds for cancellation will not be granted after June 28, 2001;* however, substitutions will be permitted. All cancellation requests must be submitted in writing.

ANY QUESTIONS?

If you would like more information about the NCDLS curriculum, please call Fred Mendez (415) 974-2722 at the Federal Reserve Bank of San Francisco.

If you need registration information or additional brochures, please call Mary Malone (415) 974-2871 at the Federal Reserve Bank of San Francisco.