

CRA Data Collection Worksheet

Attach source documentation for the revenue, address, and census tract information.

DATA LISTING REPORT INFORMATION (DLR) FOR DATA INTEGRITY REVIEW:

<input type="checkbox"/> New Loan <input type="checkbox"/> Renewal <input type="checkbox"/> Increase <input type="checkbox"/> Renewal with Increase <input type="checkbox"/> Modification (no impact on maturity) <input type="checkbox"/> Modification (with extension of maturity)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Loan Number:</td> <td style="width: 50%;"></td> </tr> <tr> <td>Loan Amount:</td> <td></td> </tr> <tr> <td>Increase Amount:</td> <td></td> </tr> </table>	Loan Number:		Loan Amount:		Increase Amount:	
Loan Number:							
Loan Amount:							
Increase Amount:							
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Borrower:</td> <td style="width: 30%;">Fed Call Code:</td> </tr> </table>		Borrower:	Fed Call Code:				
Borrower:	Fed Call Code:						
Address: <i>Business/Farm Loan-use the location where funds will be used or use headquarters/office if funds aren't applied to a primary site. Real Estate Loan-use the location of the property to which the loan relates. Consumer Loan-use borrowers' address.</i>							
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Geo-Codes:</td> <td style="width: 15%;">MA:</td> <td style="width: 15%;">State:</td> <td style="width: 15%;">County:</td> <td style="width: 40%;">Tract:</td> </tr> </table>		Geo-Codes:	MA:	State:	County:	Tract:	
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Size of Business (determined by business REVENUES used in making credit decision): <div style="text-align: right;">\$ _____</div>							
<table border="0" style="width: 100%;"> <tr> <td style="width: 60%;"> Source: <input type="checkbox"/> Tax Return <input type="checkbox"/> Financial Statement <input type="checkbox"/> Start-Up (No Revenues) </td> <td style="width: 40%; text-align: right;"> Did you Aggregate? _____ </td> </tr> </table>		Source: <input type="checkbox"/> Tax Return <input type="checkbox"/> Financial Statement <input type="checkbox"/> Start-Up (No Revenues)	Did you Aggregate? _____				
Source: <input type="checkbox"/> Tax Return <input type="checkbox"/> Financial Statement <input type="checkbox"/> Start-Up (No Revenues)	Did you Aggregate? _____						
<small>NOTE: For small business & farm loans report the gross annual revenue, rather than the adjusted gross annual revenue; for start-up businesses and farms use \$0; do not adjust revenues to include income of cosigner that is not an affiliate of the borrower (only if you needed and used the revenues of an affiliate or parent corporation for source of repayment, would you then aggregate both)</small>							
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; text-align: center;">TO BE COMPLETED BY CRA STAFF:</td> <td style="width: 30%;"> Loan Type: SBL / SFL / CDL </td> <td style="width: 20%;"> Boarding Date: / / </td> <td style="width: 30%;"> Revenue Code: 1 2 3 </td> </tr> </table>		TO BE COMPLETED BY CRA STAFF:	Loan Type: SBL / SFL / CDL	Boarding Date: / /	Revenue Code: 1 2 3		
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SUPPORT DATA FOR CRA STAFF ADMINISTRATIVE PURPOSES:

Security Type (check all that apply): <input type="checkbox"/> Commercial/Industrial Property (001E's, 001A's) <input type="checkbox"/> Farmground (Call Codes 001B's) <input type="checkbox"/> Residential Real Property (01C2's or 001D's) () Lien taken as abundance of caution () Lien taken only due to SBA requirement <input type="checkbox"/> UCC Filing or Commercial Vehicle Secured <input type="checkbox"/> Unsecured	Community Development Loans-Value: <input type="checkbox"/> Provides Affordable Housing <input type="checkbox"/> Creates Permanent Jobs <input type="checkbox"/> Aids in Rehabilitation or Redevelopment <input type="checkbox"/> Facilitates Community Service (schools, health centers, non-profit organizations, day-cares, etc.)
Business description: <i>Specific Loan Purpose:</i>	
Other Program Participation or Guarantees used by the project: <input type="checkbox"/> SBA <input type="checkbox"/> USDA <input type="checkbox"/> RDA <input type="checkbox"/> Bank Program <input type="checkbox"/> Municipal <input type="checkbox"/> State <input type="checkbox"/> Federal <input type="checkbox"/> AHP	
Special Zone(if known): <input type="checkbox"/> Redevelopment <input type="checkbox"/> Enterprise/Champion Community <input type="checkbox"/> Empowerment Zone <input type="checkbox"/> Enterprise Zone	

OFFICER/MANAGEMENT REVIEW APPROVAL FOR CRA STAFF ADMINISTRATIVE PURPOSES:

Loan Officer Legible Initials: _____	Officer Signature _____ Manager/CBLD Signature: _____ CRA Reviewer Signature: _____	Date: _____ Date: _____ Date: _____
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