

Federal Reserve Bank of San Francisco
101 Market Street, San Francisco, California 94105

July 16, 2013

To State Member Banks, Bank
Holding Companies, Financial Holding
Companies, Savings and Loan Holding Companies,
and Foreign Banking Offices
in the Twelfth Federal Reserve District

SR 13-14 Timing Standards for the Completion of Safety-and-Soundness Examination and Inspection Reports for Community Banking Organizations

On July 8, 2013, the Federal Reserve issued [SR Letter 13-14, Timing Standards for the Completion of Safety-and-Soundness Examination and Inspection Reports for Community Banking Organizations](#). This letter sets forth standards for the timely completion of safety-and-soundness examination and inspection reports for community banking organizations. These standards apply to formal examination and inspection reports for institutions supervised by the Federal Reserve with \$10 billion or less in total consolidated assets including state member banks, bank holding companies, savings and loan holding companies, Edge Act and agreement corporations, U.S. branches and agencies of foreign banks, and foreign subsidiaries and branches of U.S. banks.¹ Effective immediately, safety and soundness examination and inspection reports issued by the Federal Reserve should be completed and sent to the supervised institution within a maximum of 60 calendar days following the "close date" of the examination. Furthermore, for institutions rated composite "3," "4," or "5," Reserve Banks are encouraged to adopt an internal target of 45 calendar days from the close date for sending the reports.

Further, to ensure that findings are communicated to a supervised institution in a timely manner, Reserve Banks should ensure that the duration between the start of an examination/inspection to the completion and delivery of an examination/inspection report does not exceed 90 days. In cases when reports are subject to statutory requirements for other state or federal agency review, such as by the Consumer Financial Protection Bureau (CFPB), Reserve Banks may exceed the guidelines included in this letter at the discretion of senior management. However, deviations from these guidelines are expected to be rare. At the discretion of senior Reserve Bank management, additional exemptions from this 90-day guideline may be considered for examinations that are conducted simultaneously on multiple affiliated banks or examinations of larger complex community banking organizations, such as those that have total assets in excess of \$2 billion that require additional time on-site to review specialized or complex business lines.

Additional Information

All circulars and documents are available on the Internet through the Federal Reserve Bank of San Francisco's website, at <http://www.frbsf.org/banking-supervision/publications/district-circular-letters/>.

For additional information, please contact:

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¹ Bank and savings and loan holding companies with total consolidated assets of \$1 billion or less are subject to a separate program that has different requirements for the issuance of reports of inspection.